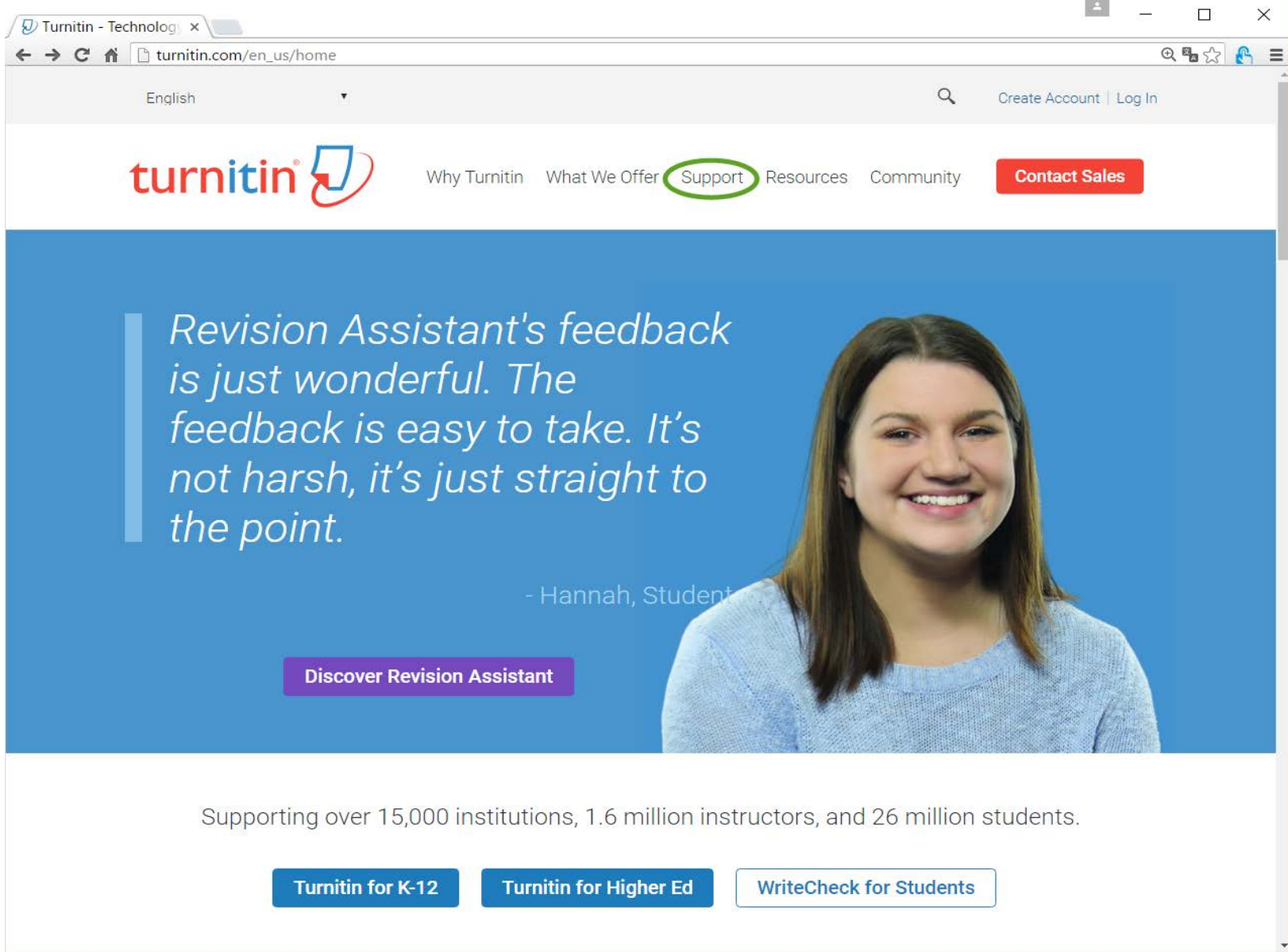


## TURNITIN'DEN BELGE SİLME KILAVUZU

1. SİLME İŞLEMİ ANCAK KURUM TURNITIN YÖNETİCİSİ TARAFINDAN GERÇEKLEŞTİRİLEBİLİR. BUNUN İÇİN:  
**BURAYA** TIKLAYARAK İLGİLİ BELGE SİLME FORMUNA DİREKT ERIŞİM SAĞLAYABİLİRSİNİZ.



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*Revision Assistant's feedback is just wonderful. The feedback is easy to take. It's not harsh, it's just straight to the point.*

- Hannah, Student

**Discover Revision Assistant**

Supporting over 15,000 institutions, 1.6 million instructors, and 26 million students.

**Turnitin for K-12** **Turnitin for Higher Ed** **WriteCheck for Students**

## 2. SUPPORT EKSPANINDA YER ALAN “HELP” SEENEĐİNE TIKLAYIN

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# Support Services

Help is just a click away. Our support team helps you deploy, implement, and support Turnitin so that you achieve the best results.

[Help](#) | [Integrations](#) | [System Status](#) | [System Requirements](#)

## Training

[Instructor Training](#) | [Student Training](#) | [Administrator Training](#) | [Professional Development](#)

3. FAÇILAN FORM ALANINDA KIRMIZI İLE İŞARETLENMİŞ YERLERİ BELGE SİLME İŞLEMİ İÇİN AYNI ŞEKİLDE SEÇİN VE ALT TARAFTA YER ALAN "FIND ANSWER" BUTONUNA BASIN. SİLME FORMUNA ERİŞMEK İÇİN İSE CEVABIN ALTINDA YER ALAN "NO, I NEED MORE HELP" BUTONUNA BASMANIZ YETERLİDİR.

## Support Wizard

How do you use Turnitin?

Administrator

I need help with...

Make a Request to Turnitin Support

Just a little more information

Delete a Paper from the Database

Find answer

### Make a Request to Turnitin Support - Delete a Paper from the Database

A student submission can be permanently deleted from the Turnitin database so that it can no longer be used as a searchable source. For contractual reasons, all paper deletion requests must be submitted in writing by the Turnitin administrator.

To make your request, simply click the *Raise a Ticket* button at the bottom of this page.

Please ensure that the class ID, assignment name, and the submission ID associated with the paper is included.

You will then receive a ticket confirmation by email.

So that we can validate your request, you must respond to this email, which will allow us to match your 'reply to' address with the email address held on file for you.

Note: Rather than having to delete papers from the database, instructors may find it easier to create assignments that will not store submitted papers in the Turnitin database. They should select No repository when creating or amending an assignment. Click here for guidance on repository options.



Raise a Ticket

Problem Solved

4. **BELGE SİLDİRME FORMUNU AŞAĞIDA BELİRTİLDİĞİ GİBİ DOLDURUNUZ VE "SEND TICKET" A BASARAK BELGE SİLDİRME TALEBİNİZİ GERÇEKLEŞTİRİNİZ.**

The screenshot shows the Turnitin Support Form with the following fields and annotations:

- Full Name:** Adınızı ve Soyadınızı yazın...
- Email Address:** Kurumsal mail adresinizi yazın...
- Institution or School Name:** Kurum adınızı yazın...
- Class ID:** [Empty field]
- Assignment Name:** [Empty field]
- Select if you use a learning management system or portal:** [Dropdown menu]
- Which plugin? E.g. Blackboard Basic:** [Empty field]
- Which plugin version? E.g. 20151209.1:** [Empty field]
- Paper ID:** 12345678; 12345679; 13245675 (This field is highlighted with a red box.)
- Message:** Bu alana isteğinizi İngilizce olarak belirtin.  
ÖRNEK:  
"Hi Team,  
Could you please remove the following id(s) from Turnitin database?  
IDs: 12345678; 12345679; 13245675  
Thanks." (This text is highlighted with a red box.)
- Send Ticket:** [Button, highlighted with a green oval.]

Annotations:

- A black box on the right side of the form contains the text: "Paper Id alanına silinmesini istediğiniz dokümanların idlerini (ödev numaralarını) bu alana yazmalısınız. Eğer 1'den fazla id sildirmek isterseniz yandaki örnekteki gibi ";" ile idleri birbirinden ayırarak yazınız."
- A black box on the right side of the form contains the text: "Sildirme işlemi için yandaki metin kutusunu örnekteki gibi **İNGİLİZCE** olarak doldurunuz."

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